

## **Incoming Wire Instructions**

## Things to Know

The following information is provided to assist Universal Bank customers with receiving their incoming wire transfers. To receive an incoming wire, you must provide your Creditor Name (the account vesting), Creditor Account Number (account number), and the details listed on the Incoming Wire Instructions form to the sender. The instructions for domestic or international wires differ. An appendix of definitions is listed on the second page of this Incoming Wire Instruction form.

Incoming wire fees may apply based on your account type. For more information, refer to the Universal Bank Consumer or Business Schedule of Fees & Charges. For additional assistance, contact us at (888) 809-8282.

Incoming Domestic Wire Instructions		
Creditor Name		
Creditor Address		
Creditor Account Number		
Creditor Agent Name	Universal Bank	
Creditor Agent Address	3455 Nogales St, West Covina, CA 91792	
ABA Routing Number	322270275	

Incoming International Wire Instructions			
Creditor Agent Name	Pacific Coast Bankers' Bank		
Creditor Agent Address	Walnut Creek, CA 94596		
Swift Code/Address	PCBBUS66		
Creditor Account Name	Universal Bank		
Creditor Address	3455 Nogales Street, West Covina, CA 91792		
Creditor Account Number	322270275		
*Remittance Information	Customer Name		
	Customer Account Number		

## **Important!**

- Incoming funds will be credited based solely on the \*Remittance Information you provide. Be Certain you confirm that the information is correct.
- If any information is incomplete, it will cause a delay in processing your wire.
- Universal Bank will return a wire if we are unable to confirm both the customer & account number. The bank is not responsible for any fees incurred for returned wires.
- **Be aware of wire scams.** Before you send a wire or provide your account information to a 3<sup>rd</sup> party, ensure the request is from a legitimate source.



## **Wire Instruction Definitions**

**Creditor Name:** The Name of your account (Ex: John Smith or for businesses ABC Corporation)

**Creditor Address:** The address associated with the account.

**Creditor Account Number:** The account number at Universal to be credited to. Must match the account name.

**Creditor Agent Name:** The name of the bank receiving the wire.

**Creditor Agent Address:** The address of the bank receiving the wire.

**ABA Routing Number:** A sequence of numbers used to identify a financial institution.

Swift Code: The unique identification code for a branch/bank. Used for international wire.

Remittance Information: Essential details accompanying payment. (Ex: Customer Name & Account number)